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**PRODUCER INFORMATION:**

**CUSTOMER INFORMATION**

Policy Term: \_\_\_\_\_ to \_\_\_\_\_  
 Prior Carrier: \_\_\_\_\_  
 Number of losses: \_\_\_\_ None [ ]  
 (Please provide loss runs)

Named Insured:  
 Corporation [ ] LLC [ ] Partnership [ ] Individual [ ] Joint Venture [ ] Other [ ]  
 DBA: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 County: \_\_\_\_\_  
 Location Address:  
 (If different) \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**DESCRIPTION OF OPERATIONS:**

**General**

**Convenience Stores**

**Auto /Repair**

Yrs in Business: _____	Franchise: _____	Auto Repair Shop [ ] Receipts: _____
Yrs. at this location: _____	Self [ ] Full [ ] Annual Gas Receipts: _____ Annual Gallons: _____	Drive Thru Car Wash [ ] Receipts: _____
Yrs. of Mgmt Exp.: _____	Mini-mart [ ] Receipts: _____	Conveyor: Yes [ ] No [ ] Attendants: Yes [ ] No [ ] If yes, describe operations - _____
Hrs. of Operation: _____ to _____	Liquor [ ] Receipts: _____	Propane (Switch Out only) [ ] Receipts: _____
	Restaurant [ ] Receipts: _____	Propane Tank on Premises-Gallons sold per year: _____

**PREMISES INFORMATION:**

Bldg is: Owned [ ] Leased [ ]	Construction Type:	Protection Class:	Bldg Age:	Bldg Square Footage:
Sprinklered: Yes [ ] No [ ] Percentage: _____	Burglar Alarm: Central Station [ ] Panic Button [ ] Video camera [ ] Local [ ] None [ ]	Fire Alarm: Central Station [ ] Local [ ] None [ ]	Over 20 Yrs Old – Updates Electrical: _____ Heating: _____ Plumbing: _____ Roofing: _____	On Site Owner: Yes [ ] No [ ]

**COVERAGE INFORMATION:**

Property Deductible: \$500 [ ] \$1000 [ ] \$2500 [ ] \$5000 [ ] \$10,000 [ ]

<i>Property Coverage's</i>	<i>Limits</i>	<i>GL Coverage's</i>	<i>Limits</i>	<i>Optional Coverage's</i>	<i>Limits</i>
Bldg # 1: Basic [ ] Special [ ] Excl Theft [ ]		Per Occurrence:		Property Damage Deductible: (applies to auto services)	
Bldg # 2: Description; _____		Damage to Rented Premises: (Tenants Legal)		GarageKeepers: (applies to auto services) Direct Damage: Yes [ ] No [ ]	
BPP (All contents, all operations): Basic [ ] Special [ ] Excl Theft [ ]		Personal & Advertising Injury:		GarageKeepers Deductible:	
Pumps (Follows Bldg Form)		Products & Completed Operations Aggregate:		Vehicle Damage to Real Property: (applies to auto services)	
Canopy (Follows Bldg Form)		General Aggregate:		Vehicle Damage to Real Property Deductible:	
Outdoor Signs (Follows Bldg Form whether attached or within 1000 ft of the Premises)		Medical Expenses:		Liquor Liability:	
Hoses & Nozzles (Follows Contents Form)		Hired Auto: # of EE's: _____ Cost of Hire: \$ _____		Other: _____	
Gasoline (Follows Contents Form)		Non Owned Auto: # of EE's: _____		Other: _____	
Auto Repair BPP (bays-tools & equipment)		Umbrella/Excess:		Other: _____	
Car Wash & Equipment (Follows Bldg Form) Square Footage: _____		Other: _____		Other: _____	
Business Income Receipts (all sources of revenue) \$ _____	ALS	Other: _____		Other: _____	

**UNDERWRITING INFORMATION:**

**General Eligibility**

Is the applicant in full compliance with all life safety requirements and applicable building ordinances and laws?	Yes [ ]	No [ ]
Does applicant own premises or conduct operations not described in the application?	Yes [ ]	No [ ]
Any policy or coverage declined, canceled or non-renewed during the prior three years?	Yes [ ]	No [ ]
Any bankruptcies, tax or credit liens against the applicant in the past 5 years?	Yes [ ]	No [ ]
Applicant convicted of any crime of arson in the past 5 yrs.?	Yes [ ]	No [ ]
Is security (watchperson) provided at any building?	Yes [ ]	No [ ]
Has the applicant ever been fined by any federal, state or local governmental agency or entity related to any past or current business operations?	Yes [ ]	No [ ]
Any ineligible occupancies: Bar, Tavern, Electroplating, Manufacturing or Woodworking?	Yes [ ]	No [ ]
Does applicant install, service, or repair any products?	Yes [ ]	No [ ]
Are there any restaurants or cooking operations in any building?	Yes [ ]	No [ ]

**Convenience Stores with Gas**

Does the applicant sell weapons or ammunition?	Yes [ ]	No [ ]
Is any cooking done on the premises other than with a microwave?	Yes [ ]	No [ ]
If yes to above: Are the grills, broilers or fryers in compliance with NFPA #96 and UL standard #300?	Yes [ ]	No [ ]
If there are any liquor receipts, answer the following:		
Have there been any liquor liability losses in the past 5 years?	Yes [ ]	No [ ]
Does the applicant have a formal training program for servers?	Yes [ ]	No [ ]
Applicants liquor license ever been suspended or revoked?	Yes [ ]	No [ ]

Does applicant fill LPG tanks? (If Yes – complete below)	Yes [ ]	No [ ]
Name of Supplier:		
Located Away from Gas Pumps?	Yes [ ]	No [ ]
Vehicle Barriers (steel poles with concrete)?	Yes [ ]	No [ ]
Only trained Employees dispense propane?	Yes [ ]	No [ ]
Automatic shut off & overflow valves?	Yes [ ]	No [ ]
Lock down procedures when not in use?	Yes [ ]	No [ ]
Any repair or installation of propane tanks?	Yes [ ]	No [ ]

***Auto Repair & Services***

Does applicant specialize in high valued vehicles (\$75,000+), trailers, tractors, or trucks over 20,000 lb. GVW?	Yes [ ]	No [ ]
Does the applicant tow for any but their own customers for which repairs are being performed?	Yes [ ]	No [ ]
Does the applicant sell cars or trucks?	Yes [ ]	No [ ]
Does the applicant rent, lease or loan automobiles to others?	Yes [ ]	No [ ]
Does the applicant have dealer or transportation plates?	Yes [ ]	No [ ]
Does the applicant do spray painting?	Yes [ ]	No [ ]
If Yes to above; Is all spray painting done in an approved booth and in compliance with local codes?	Yes [ ]	No [ ]
Does applicant store any chemicals, explosives, flammables, fuels or solvents in any building?	Yes [ ]	No [ ]
If Yes to above; Are they stored in approved containers?	Yes [ ]	No [ ]

***Crime***

Is location well lighted?	Yes [ ]	No [ ]
Are approved lock-down procedures in place between the hours of 11 pm – 6 am?	Yes [ ]	No [ ]
Do all exterior doors have double cylinder deadbolts and are bay doors (if repair shop) padlocked?	Yes [ ]	No [ ]
Is there a time safe with drop?	Yes [ ]	No [ ]
Are deposits made at least daily?	Yes [ ]	No [ ]
Are there fully operational surveillance cameras – internal & external - in place?	Yes [ ]	No [ ]
Does the applicant have a central station alarm?	Yes [ ]	No [ ]
Does the applicant have a panic button monitored by a central station?	Yes [ ]	No [ ]
Is there a formal training program on ‘What to do in the event of a robbery’?	Yes [ ]	No [ ]
Is stock free from windows for a clear view?	Yes [ ]	No [ ]

***GENERAL ELIGIBILITY INFORMATION:***

***Convenience Stores with Gas:***

Establishments must be a franchise operation. For Example: Exxon Mobil, Chevron, Shell, Phillips 66-Conoco-Union 76, Texaco, ARCO, Circle K, 7 Eleven, Citgo, British Petroleum (BP), and Valero.
Franchise only fast food restaurant operations (drive through windows & walkup counters acceptable).
24 hour operations must meet (all Yes answers) all of the above Crime questions.
Car washes with any of the following are not eligible: attendant driving of vehicle, automated movement of vehicles or equipment that comes in contact with the customer’s vehicle

***Auto Repair and Services:***

No towing except own customer vehicles for repair.
No gas sales.
No car washes.
No heavy commercial vehicle, motorcycle, boat, or RV repair.